



Complete and return to Xtreme Karting, Unit J, Lochlands Business Park, Larbert, FK5 3NS

Position applied for _____ Full time Part time

How did you find out about this vacancy? _____

THIS INFORMATION WILL BE TREATED IN THE STRICTEST CONFIDENCE

(Please complete in BLOCK CAPITALS if you're required to give further information please attach any additional pages to your application form)

PERSONAL

Surname _____ First name/s _____

Address _____

Postcode _____

National Insurance Number

 Do you require a UK work perm Yes No

Contact Phone Number

GENERAL

Why do you want to work at Xtreme Karting?

What attributes do you have that would make you a great team player?

What do you think constitutes great customer care?

AVAILABILITY & EMPLOYMENT

Please indicate times when you ARE available to work

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Afternoon							
Evening							

Are there any times you CANNOT work? _____

Please give details of your past and present employment

Name and address of employer	From	Until	Position/s held and main duties	Reason for leaving

How much notice is required to your current employer? _____



EQUAL OPPORTUNITIES

We are an Equal Opportunities employer and as such do not discriminate on grounds of gender, race, religion, age, marital status, sexual orientation or disability. Please help us ensure the effectiveness of our policy on equal opportunities by indicating the following.

Do you consider yourself to have a disability? [] Yes [] No

(Please advise us if you require any special arrangements during the recruitment/interview process)

Do you feel there is anything we need to be aware of that would affect your ability to work at Xtreme Karting? [] Yes [] No

If yes, please give details

Full driving licence [] Yes [] No

[] No

Do you have any convictions? [] Yes (detail below) [] No

(other than spent convictions under the Rehabilitation of Offenders Act 1974)

Endorsements [] Yes [] No

[] No

Endorsement details, including dates, should be attached on a separate sheet/s

Conviction/s details, including dates, should be attached on a separate sheet/s

We aim to promote equality of opportunity for all with the right mix of talent, skill and potential.

We welcome applications from diverse candidates. Criminal records will be taken into account for recruitment purposes only when the conviction is relevant. Unless the nature of work demands it, you will not be asked to disclose convictions which are 'spent' under the Rehabilitation of Offenders Act 1974. Having an 'unspent' conviction will not necessarily bar you from employment. This will depend upon the circumstances and background to your offence/s.

EDUCATION

Schools - Colleges - University - Further education	From	Until	Qualifications

REFERENCE

Give the names of two people (one of which should be your present or most recent employer) whom we may approach for a reference

Can we approach your current employer before an offer of employment is made? [] Yes [] No

Name _____

Name _____

Position _____

Position _____

Address _____

Address _____

_____ Postcode _____

_____ Postcode _____

Phone number _____

Phone number _____

DECLARATION

I declare that the information given in this form is complete and accurate. I understand that any false information or deliberate omissions will disqualify me from employment or may render me liable to summary dismissal. I understand these details will be held in confidence by the Company, for the purposes of assessing this application, ongoing personnel administration and payroll administration (where applicable) in compliance with the Data Protection Act 1998.

For office use only

Date application received [][] [][] 2009

Contact for interview [] Yes [] No

Interview date & time [][] [][] am/pm

Signed _____ Date [][] [][] 20 [][]